

Quit Manager NRT/Champix/Zyban Voucher System Guide

To access the Quit Manager Site use type in the following address in the url bar:

<https://swyt.quitmanager.co.uk/>

Alternatively, google 'swyt quitmanager', once found, add as a 'Favourite'

This will take you to the log in screen. All staff responsible for inputting this data will be issued a username and temporary password, when logging on for the first time you will be prompted to change your password (this will become your permanent password). If you forget your username or password please contact Yorkshire Smokefree Doncaster 01203 561722

Inputting vouchers codes dispensed at your pharmacy

Your home screen will look like the screen shot below.

SWYT QuitManager Live | Login x SWYT QuitManager Live | Welco x +

https://swyt.quitmanager.co.uk/index.aspx

QuitManager **** SWYT QuitManager Live ****

LOG OUT HOME MY CLIENTS CALL BACKS NEW CLIENT FIND CLIENT REPORTS APPOINTMENT VOUCHERS

Logged in as Jenni Porter (j.porter) A A A

Welcome

CHAMPIX SUPPLY ISSUES (15 June 2021)
CHAMPIX SUPPLY ISSUES

Currently there is supply problem with Champix: Pfizer reports that all stock and emergency stock is out. This situation is for ALL the packs both starter and continuation packs, and currently they do not have a date for when they will be back available.

Please DO NOT start any new clients on Champix until the supply problem is rectified.

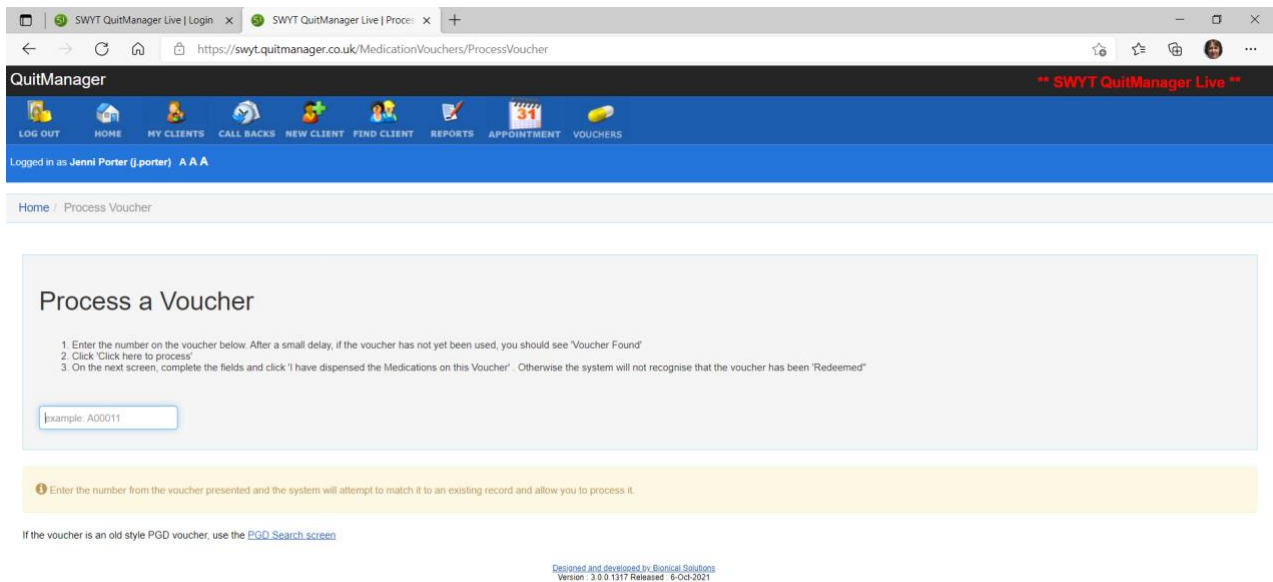
Clients currently on Champix may struggle to get their continuation supplies, please make the client aware of this. They could try ringing round pharmacies to check their stock levels.

User Options
[Change user details or password](#)

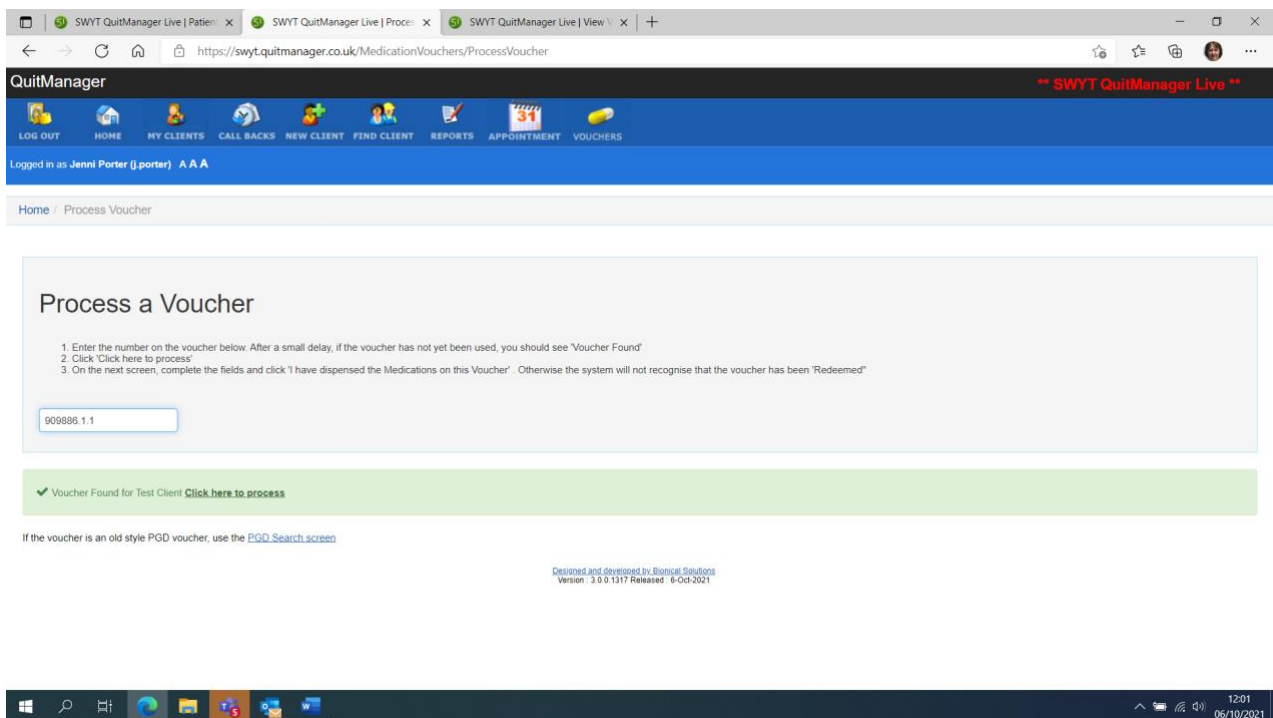
Designed and developed by Biocal Solutions
Version : 3.0.0.1317 Released : 6-Oct-2021

11:32 06/10/2021

- Click on the 'Vouchers' (Capsule Icon) on the royal blue toolbar, this will take you to 'Process a voucher' screen below



The client will present a voucher code that they will have received in a text message or if they have no mobile phone, their adviser will have read it out to them. Type the code into the box. A message will appear on screen saying 'Voucher found. Click to process'



The client's details will be visible at the top of the screen and the products that have been requested on the voucher by the stop smoking adviser will appear below

If you do not click 'I have dispensed the Medications on this Voucher', then the voucher will not be marked as redeemed and you might not be refunded. If you do not see the 'Redeemed Voucher Details' screen, contact your admin team.

Voucher Details		Additional Info	
Voucher Number	: 909886.1.1		
Forename	: Test		
Surname	: Client		
Date of Birth	: 01/05/1974		
Address	: 1 Great Albion Street, Halifax, West Yorkshire, HX1 1YR		
Tel 1	:		
Tel 2	:		
Mobile	: 0776905819		
Registered practice	: GP Practice not known		
GP name	:		
Voucher Issue Date	: 06/10/2021		
CCG	: Calderdale		

Date Voucher Processed
06/10/2021

Pharmacy
Please select a Pharmacy

Redeeming Pharmacist

Prescription Fee Paid

Medication	Details	Supply Given
Medication 1	Calderdale Nicotine Patch 21.00mg Generic Calderdale Nicotine Patch 24 hr (1 Unit) (Qty: 7)	1
Medication 2	Calderdale Nicotine Mouth Spray 1.00mg Generic Calderdale Nicotine Mouth Spray 1 x 13.2ml (1 Unit) (Qty: 1)	1

I have dispensed the Medication on this Voucher

Check that

- **The name of your Pharmacy is showing in the relevant box (if not contact YSF)**
- **Insert the name of the Pharmacist that is responsible for dispensing the voucher**
- **Check that the payment status is showing correctly:**
 - **Prescription fee paid box ticked-collect the levy which is equivalent to the current prescription charge per item supplied**
 - **No tick in Prescription fee box -this client has told their adviser that they are exempt or that they have a prepayment certificate**

Please note that by right clicking whilst on the screen above you can print off the voucher for your records.

- **When the product is supplied to the client, please click the green box 'I have dispensed the medication on this voucher' The voucher is then passed for payment to Yorkshire Smokefree. (If you fail to do this the voucher will appear as 'unredeemed' and not go for payment-we do check these but please try ensure you click dispensed to be sure of receiving reimbursement for products and professional fees)**

Generating your medication report from QUITMANAGER to check your payments

Click on 'Reports' on the top blue toolbar

Click 'Voucher Reports' on the left-hand menu

The screenshot shows a web browser window with two tabs: 'SWYT QuitManager Live | Welco...' and 'SWYT QuitManager Live | Vouch...'. The address bar shows the URL 'https://swyt.quitmanager.co.uk/Areas/Reports/VouchersReport/'. The application header is blue and contains the 'QuitManager' logo on the left and '** SWYT QuitManager Live **' on the right. Below the header is a navigation toolbar with icons for LOG OUT, HOME, MY CLIENTS, CALL BACKS, NEW CLIENT, FIND CLIENT, REPORTS, APPOINTMENT, and VOUCHERS. The user is logged in as 'Jenni Porter (j.porter)'. The main content area shows a breadcrumb 'Home / Vouchers Reports' and a sidebar menu with 'Report List' and various regional reports. The main content area displays a list of report options: 'Vouchers Reports', 'Processed Detail Report', 'Reimbursement Report', and 'Quarterly Reimbursement Report'. At the bottom of the page, there is a small footer: 'Original and developed by: Biocatal Solutions Version : 3.0.0.1317 Released : 6-Oct-2021'. The Windows taskbar at the bottom shows the system tray with the date '06/10/2021' and time '15:56'.

- 1) VOUCHERS PROCESSED DETAIL REPORT**-This will show you the products supplied, date supplied and a client ID number
- 2) VOUCHER REIMBURSEMENT REPORT**-This itemises the products you have supplied by voucher code number and gives you the total reimbursement broken down by medication, VAT and professional fees for any specific month chosen by the drop-down menu
- 3) QUARTERLY REIMBURSEMENT REPORT** – Gives the same information as the voucher reimbursement report but instead of showing one month you can view a 3 month period by selecting which quarter you would like to view via the drop-down menu.

Yorkshire Smokefree Doncaster

Contact Details

- **Sally Furness 01302 561722/07932 007099 or Zahra Velji-Sanderson: Service Manager 07500 817516**