

Community Pharmacy South Yorkshire Committee

Agenda for 4th July 2023

Time: 9.30am – 5pm

@ Mercure Sheffield Parkway, Catcliffe, Sheffield, S60 5BD

	Item	Attachment	Lead	Time
1	<p>Attending:</p> <ul style="list-style-type: none"> ➤ David Broome, CPE Regional Representative for Yorks & Humber ➤ Victoria Lindon, Assistant Head of Primary Care Co-Commissioning, NHSE <p>Apologies for absence</p> <ul style="list-style-type: none"> ➤ Stella Shaw, LPC member <p>Welcome to new committee</p> <p>Icebreaker As a way of introducing yourself explain something that makes you happy or you are looking forward</p>		CB	10am
	Agenda items			
2	<p>Governance</p> <p>Update on decisions of the shadow committee</p> <p>2.1 <u>Appointment of Officers</u></p> <p>Chair – Chris Bland</p> <p>Vice- Chair – Lynn Murrie</p> <p>Treasurer – Greg Campbell</p> <p>2.2 <u>Staff of the CPSY committee</u></p> <p>Office Manager – Tom Bisset</p> <p>Admin – Alison Ellis</p> <p>Media – Laura Richardson</p> <p>Chief Officer – Vacancy</p> <p>Advertised and deadline for applications was 30th June 2023</p> <p>Interview panel and interview dates to be organised</p>	2A	CB	10.10am

	<p>2.3 Governance documents for CPSY</p> <ul style="list-style-type: none"> ➤ Constitution 2023 ➤ Member and staff declarations of interest ➤ LPC members guide – updated June 2023 ➤ Competition guidelines for meetings ➤ Expense policy – template – need to agree rates <p>2.4 Governance Lead appointed</p> <p>2.5 Declarations of Interest for any item on the agenda <i>If any member has any personal or pecuniary interest whatsoever in any matter, they should declare it or not actively contribute to the discussion unless asked by the rest of the committee to provide factual information to aid their understanding. In either case they should not vote on the item</i></p>	<p>2B 2C 2D 2E 2F</p>		
	<p>Victoria Lindon, Assistant Head of Primary Care Co-Commissioning, NHSE</p> <ul style="list-style-type: none"> ➤ NHSE updates and introduction 		VL	10.30am
	COFFEE BREAK			11.15am
3	<p>CPSY finance update</p> <ul style="list-style-type: none"> ➤ End of year accounts <ul style="list-style-type: none"> ➤ for Barnsley ➤ for Doncaster ➤ for Rotherham ➤ for Sheffield ➤ Budget for CPSY 2023/24 ➤ Honoraria / backfill for Chair, Vice-chair, Treasurer ➤ Account details and signatories ➤ AGM – September 2023 ?? ➤ PSNC levy 2023/24 <ul style="list-style-type: none"> Barnsley £1761.83 Doncaster £2263.92 Rotherham £1897.25 Sheffield £3565.58 <p>Total = £9488.58</p> ➤ Finance sub committee <ul style="list-style-type: none"> - Office manager - Treasurer - Governance lead - 1 x AIMp, 1 x CCA, 1 x Ind 	<p>3A 3B 3C 3D 3E</p>	TB / GC	11.30am
4	<p>Website update</p> <p>Review the draft pages and presentation – discuss the items that wish to be included on the website and those that can be removed.</p>		LR	12pm

5	Stakeholder and meetings spreadsheet Review the list with all members	4A 4B	CB	12.30pm
	LUNCH			1pm – 2pm
6	David Broome, CPE Regional Representative for Yorkshire & Humber			2pm
7	Community Pharmacy England updates <ul style="list-style-type: none"> • Pharmacy Quality Scheme update • TAPR updates – Toolkit 4 <ul style="list-style-type: none"> ➤ • Rebranding <ul style="list-style-type: none"> ➤ Review the template documents and logos ➤ Read the guidance on branding and agreed if using • PSNC events <ul style="list-style-type: none"> ➤ Conference – 12th October 2023 (5 attendees) ➤ CPE July 2023 meeting – LM attending – any items to be discussed ➤ New member days (there will be more dates added) <ul style="list-style-type: none"> - 19th July 2023 - 6th September 2023 - 12th September 2023 • PSNC newsletters received (link to CPE website) - Newsletter archive - Community Pharmacy England (cpe.org.uk) 	7A 7B 7C	CB	2.30pm
8	Strategy / Priorities for next 3 months		ALL	3pm
9	NHS Contract Matters 9.1 New contracts - Routine 9.2 New contracts- accepted 9.2.1 No significant change relocation By: Superdrug Plc / T/A Superdrug Pharmacy From: 17-19 Frenchgate Shopping Centre, Doncaster, DN1 1PZ To: Unit 21 Frenchgate Shopping Centre, Doncaster, DN1 1LF Closing date: 15th July 2023 9.2.2 Distance selling pharmacy application By: Rex Pharma Ltd At: 64 High Street, Maltby, Rotherham, S66 8LA Closing date: 21st July 2023 9.2.3 COO and No significant change relocation	YES 9.2.1 9.2.2 9.2.3	NH	3.30pm

	<p>From: Superdrug Plc To A&S Supply Services Ltd From: 12 Howard Street, Rotherham, S60 1QU To: Unit 10 Central Business Park, Masbrough Street, Rotherham, S60 1EW Closing date: 5th August 2023</p> <p>9.2.4 Distance Selling pharmacy application By: Aster Pharm Ltd At: Unit 1 Business Centre, Grange Lane, Shiregreen, Sheffield, S5 ODP Closing date: 22nd July 2023</p> <p>9.3 <u>Litigation</u> Nothing received</p> <p>➤ Primary Care Appeals update June 2023</p> <p>9.4 <u>Decisions</u> Listed on Attachment 9.4</p> <p>9.5 <u>Responses received.</u> Nothing received</p> <p>9.6 <u>Amendment to Pharmaceutical List (change of hours, closures, opening)</u> Listed on Attachment 9.6</p>	<p>9.2.4</p> <p>Docs in the contracts folder</p> <p>Docs in the contracts folder</p>		
10	<p>Commissioning</p> <p><u>NHS / ICB</u></p> <ul style="list-style-type: none"> • <u>Community Pharmacy Forum</u> <ul style="list-style-type: none"> ➤ next meeting ?? • <u>Primary Care Strategy</u> <ul style="list-style-type: none"> ➤ SY ICB Strategy plan for Primary Care (Refresh) V2 • <u>IPMO</u> • <u>SY Primary Care workforce meeting</u> • <u>SY system level APC/ APG</u> • <u>COVID Medicines Supply Service</u> • <u>IP Pathfinder</u> <p><u>National Services</u></p> <ul style="list-style-type: none"> • Hypertension Service 	<p>10A, 10B</p> <p>10C</p>	<p>CB</p>	<p>3.50pm</p>

	<ul style="list-style-type: none"> • National Smoking Service • National Contraception service 			
11	Barnsley updates		TB	4.10pm
12	Doncaster updates <ul style="list-style-type: none"> ➤ Doncaster Place ➤ Aspire – Substance Misuse Services ➤ Solutions4Health - Sexual Health EHC 		LM	4.20pm
13	<u>Rotherham updates</u> <ul style="list-style-type: none"> ➤ Rotherham Place (Stuart Lakin and Govinder Bhogal) ➤ Rotherham Partnership Place Plan 2023 - 25 - final draft ➤ Rotherham Foundation trust – Sexual Health EHC ➤ We are with you – Substance Misuse services 	13A	CB	4.30pm
14	Sheffield updates <ul style="list-style-type: none"> ➤ New Humankind Drug and Alcohol services from 1st August 2023 		TB	4.40pm
15	Other Information received <ul style="list-style-type: none"> • CCA matters June 2023 • HEE workforce report • CPPE newsletter ? 	15A		4.50pm
16	AOB 16.1 LPC views on PharmOutcomes for Flu (CB)	NO	NH	4.55pm
	Date of next meeting <ul style="list-style-type: none"> ➤ Frequency of meetings ➤ Face to face or virtual ➤ Venue 	NO	ALL	
	Close			5pm