

Community Pharmacy South Yorkshire Committee

Minutes of the 3rd meeting of CPSY on
 Tuesday 14th November 2023 Time: 9.30am – 5pm
 @ Mercure Sheffield Parkway, Catcliffe, Sheffield, S60 5BD

	Item	Action
1	<p>Attended:</p> <ul style="list-style-type: none"> ▪ David Broome, CPE Regional Representative for Yorks & Humber ▪ Claire Thomas, Community Pharmacy Clinical Lead, SY ICB ▪ Victoria Lindon, Deputy Head of Primary Care South Yorkshire Primary Care Team ▪ Mike Maguire, NHSE ▪ Zahra Velji, Yorkshire Smokefree Doncaster Service Manager, SWYFT <p>Apologies for absence</p> <ul style="list-style-type: none"> ▪ <p><u>Members & staff:</u> Christopher Alcock (CA), Rizwan Ali (RA), Joseph Bratley (JB), Richard Dunne (RD), Paul Mason (PM), Raj Morjaria (RM), Stephen Pollock (SP), Stella Shaw (SS), Daniel Swift (DS), Steve Taylor (ST)</p> <p>Vicki Roberts (VR) – Chief Officer, Chris Bland (CB) – Chair, Lynn Murrie (LM) – Vice-chair, Tom Bisset (TB) – Office Manager, Greg Campbell (GC) – Treasurer, Alison Ellis (AE) – Admin Secretary, Laura Richardson (LR) – Admin Support</p>	
	Agenda items	
1	<p>GOVERNANCE</p> <p>1.1 <u>Acceptance of the minutes from 12th September 2023</u> Agreed that the minutes were an accurate and true record of the meeting held on 12th September 2023. Proposed by ST and seconded by SP.</p> <p>1.2 <u>Outstanding Actions from meeting on 12th September 2023 (not on the agenda)</u></p> <ul style="list-style-type: none"> ▪ <u>Virtual Outcomes</u> <p>£8.20 per pharmacy at CPWY where as the price is £12 for CPSY pharmacies.</p> <p>Members agreed that we should explore further and ask whether the price can be reduced for virtual outcomes for all contractors for the next year (2024/25) to cover the training modules on Pharmacy First, Contraception Service and Hypertension Service updates. If don't use then will not fund for 2025/26</p>	

	<p>Happy to do this and VR will see if can get the price down by saying that we are aware of the price for CPWY.</p> <p>Action: VR to be in touch with VirtualOutcomes and work out price for contractors and purchase for all contractors in SY for 2024/25.</p> <ul style="list-style-type: none"> ERD and Rotherham <p>Raised with Stuart Lakin and not aware of them not doing.</p> <p>Seems to be local practices that are choosing not to do – it is in terms of service for gp's. VR will look into this further.</p> <p>Action: VR to look into Rotherham practices not using ERD as it is part of their terms of service</p> <p><u>Liability insurance</u></p> <p>Ask CPWY if they have purchased liability insurance for staff and ask if can let CPSY have details to purchase for VR.</p> <p>Action: CB to contact CPWY regarding details for liability insurance to purchase for VR.</p> <p>1.3 <u>Governance documents for CPSY</u></p> <ul style="list-style-type: none"> ➤ Member and staff declarations of interest ➤ Expense policy <p>All have been asked to complete and most have sent via email. A couple completed at the meeting and LR will add to the website.</p> <p>1.3 <u>Governance Lead report (ST)</u></p> <p>Meeting with Vicki Roberts after the LPC meeting to go through governance items that VR would like to cover.</p> <p>1.4 Declarations of Interest for any item on the agenda</p> <p><i>If any member has any personal or pecuniary interest whatsoever in any matter, they should declare it or not actively contribute to the discussion unless asked by the rest of the committee to provide factual information to aid their understanding. In either case they should not vote on the item</i></p>	<p>VR</p> <p>CB</p>
2	<p>NHS Contract Matters</p> <p>2.1 New contracts – Routine</p> <p>2.2 New contracts- accepted</p> <p>2.2.1 Consolidation application</p> <p>By: Whitworth Chemists Ltd</p> <p>Staying: 70A Broom Lane, Rotherham, S60 3EW</p> <p>Closing: 109 Broom Valley, Rotherham, S60 2</p> <p>Closing date: 7th November 2023</p> <p>Response was sent before the LPC meeting – for information</p>	

<p>2.2.2 Relocation application By: A&S Supply T/A Good Measure Pharmacy (DSP) From: Unit 18 Alexandra Centre, Parkgate, Rotherham, S62 6JE To: 10 Masbrough Street, Rotherham, S60 1EW Closing date: 22nd December 2023</p> <p>Standard response for relocation application</p>	<p>AE</p>	
<p>2.3 <u>Litigation</u> Distance selling pharmacy application By: Rex Pharma Ltd At: 64 High Street, Maltby, Rotherham, S66 8LA Closing date: 16th November 2023</p> <p>Standard response for distance selling pharmacy</p>	<p>AE</p>	
<p>2.4 <u>Decisions</u></p> <p>2.4.1 No significant change relocation By: Superdrug Plc / T/A Superdrug Pharmacy From: 17-19 Frenchgate Shopping Centre, Doncaster, DN1 1PZ To: Unit 21 Frenchgate Shopping Centre, Doncaster, DN1 1LF Moved 23.10.23</p> <p>2.4.2 COO and No significant change relocation From: Superdrug Plc To A&S Supply Services ltd From: 12 Howard Street, Rotherham, S60 1QU To: Unit 10 Central Business Park, Masbrough Street, Rotherham, S60 1EW Approved 21.09.23</p> <p>2.4.3 Distance selling pharmacy application By: Rex Pharma Ltd At: 64 High Street, Maltby, Rotherham, S66 8LA Approved</p> <p>2.4.4 Application in respect of a distance selling pharmacy By: Pill Post Ltd At: Joe Poles Industrial Estate, Claycliffe Road, Barnsley, S71 1HS ?????</p> <p>2.4.5 Distance Selling pharmacy application By: Aster Pharm Ltd At: Unit 1 Business Centre, Grange Lane, Shiregreen, Sheffield, S5 0DP Approved</p> <p>2.5 <u>Responses received.</u> 2.5.1 Relocation By: Bookachemist Recruitment From: 882 Ecclesall Road, Sheffield, S11 8TP To: 890-892 Ecclesall Road, Sheffield, S11 8TP 2nd response due 16.11.23</p>	<p>AE</p>	

No further response needed

2.6 Amendment to Pharmaceutical List (change of hours, closures, opening)

2.6.1 New pharmacy

By: Calvani Healthcare Ltd t/a Doncaster Chemist
At: Office 2, 83 Copley Road, Doncaster, DN1 2QP
Opened 03.10.23

2.6.2 Closure

By: Superdrug Plc T/A Superdrug Pharmacy
At: 12 Howard Street, Rotherham, S60 1QU
Closed 14.10.23

2.6.3 Change of hours

By: High Green Pharmacy
At: 104 Wortley Road, High Green, Sheffield, S35 4LU

Current opening hours:

**Opening hours with effect from
23/10/2023:**

Monday	06:00-21:00	Monday	10:00-21:00
Tuesday	06:00-21:00	Tuesday	10:00-21:00
Wednesday	06:00-21:00	Wednesday	10:00-21:00
Thursday	06:00-21:00	Thursday	10:00-21:00
Friday	06:00-21:00	Friday	10:00-21:00
Saturday	06:00-21:00	Saturday	14:00-21:00
Sunday	10:00-20:00	Sunday	10:00-20:00

2.6.4 Change of ownership

From: Lloyds Pharmacy
To: LP SD Eighty Ltd T/A Lloyds Pharmacy
At: Barnsley Transport Interchange, 32-34 Midland Street, Barnsley, S70 1SE
Changed 13.10.23

2.6.5 Closure

By: Boots Pharmacy
At: Waitrose, 1-3 Ecclesall Road, Sheffield, S11 8HY
Closing 10.02.24

2.6.6 Change of ownership

From: Rowlands Pharmacy
To: Oakfield Pharma Ltd T/A Allied Pharmacy
At: 2 Church Street, Wath Upon Dearne, Rotherham, S63 7QY
Changed 26.09.23

2.6.7 Closure

By: Maltby Pharmacy
At: 8 Blyth Road, Maltby, Rotherham, S66 8JD
Closed 17.09.23

2.6.8 Change of hours

By: Boots Pharmacy

At: Unit 5, Heeley Retail Park, Chesterfield Road, Sheffield

Current opening hours:		Opening hours with effect from	
Monday	08:00-midnight	Monday	09:00-21:00
Tuesday	08:00-midnight	Tuesday	09:00-21:00
Wednesday	08:00-midnight	Wednesday	09:00-21:00
Thursday	08:00-midnight	Thursday	09:00-21:00
Friday	08:00-midnight	Friday	09:00-21:00
Saturday	08:00-22:00	Saturday	09:00-21:00
Sunday	10:00-16:00	Sunday	10:00-16:00

2.6.9 Change of ownership

From: Rowlands Pharmacy

To: Imaan Ltd T/A Balby Pharmacy

At: Unit 5, Heeley Retail Park, Chesterfield Road, Sheffield

Changed from 01.11.23

05.11.23

3

Open Meeting

Zahra Velji, SWYFT

- Yorkshire Smoke free service Doncaster

There are 5 services under same umbrella

There are a number of unprocessed vouchers on quit manager and Zahra was wanting to know how can get message out to pharmacies.

70% quit rate – National rate is 50%

Follow up is 8% and National is 14%

Now electronic voucher system

Lost Champix and not been able to do Zyban

Higher than National average smokers in Doncaster

Costs £14.9m in healthcare related smoking

3rd highest in Yorkshire & Humber region. Recognised as a clinical addiction

CORE20PLUS

Make every contact count – Ask, Advise, Act – 30 seconds

Send through a referral form and email – happy to also go into pharmacies and organise a referral mechanism that works with them. Will provide training too.

Carbon monoxide option – new

SLA

Increase in the payment in new contract

Carbon monoxide – provide equipment and consumables - £5 – payment still via quit manager

38 pharmacies have already signed up

Any staff member can do the service

PGD for Zyban and Champix will be in place

Must be over 19 and registered with a Doncaster gp practice and not pregnant

Bidding for the tender currently

List of unprocessed vouchers – manual process monthly and its increasing.

In new contract they will not be paid for any unprocessed vouchers so need to ensure that send them through.

Sally is the smoking advisor for Doncaster who will be going into pharmacies.

Suzanne is payment officer

All leaflets and posters have a QR code and could ask patients to complete while waiting for consultation / prescription.

Action: AE / LR to use information sent from Zahra to add to the website and send out to pharmacies on the new SLA and additional Carbon Monoxide payment

AE/LR

Claire Thomas, Community Pharmacy Clinical Lead, SY ICB

▪ IP Pathfinder update

Aspiring for all pathfinders to do at least 2 pilots but aiming for all 4. Have 10 sites in SY.

Key next steps

- Finish service spec – hypertension and contraception module
- Finalise clinical governance
- Support with local engagement and relationships
- Virtual teams call on 20th November for all sites
- Cleo (reporting system) needs to go through testing period and so not be available till mid January . Not had official notification but think it will be a 12 month pilot still

Concerns that CCS (now called Pharmacy First) will be launched around the same time – all ICBs are the same – all have minor ailment clinical modules so affects all. Helps with showing how the pharmacy can continue to do all services as well as IP and can use in the pilot.

Clinical governance – needs to be consistent nationally and then have some local additions – VR will feed into the National IP group.

Didn't get many CCA applications in SY – couple of AIMp and mostly Independents

▪ Local Shared Care record access pilot

Different places doing different things - positive discussions with Katie Dowton, ICB, and very keen to progress.

When Cleo arrives then should have access via gp connect but still need to look at this for all pharmacies.

Are the LPC happy for CT to pick a few sites and see if can progress an IT system to see if technically possible and also even having write access – as got someone happy to work on this do we engage and see what happens?

CA offered support from Weldricks and RD from Boots. Members asked to get in touch with Claire if wish to support.

With the new CCS coming in will need access to gp records

Each place feeds into the Yorkshire Care Record – this has been worked on for over 10 years.

Action: Members asked to get in touch with Claire Thomas if interested in working with her on an IT system where will be able to have read/write access to gp records.

ALL

Mike Maguire, NHS England

▪ PCN Lead recruitment and development

Support programme for CP PCN leads

Pilot in 2022 worked really well and was across the whole North East region

Key to gp-cpcs success is having a lead at local level and PCN CP leads are ideal

- Training programme
- Mentors
- Peer support network

Success

- Shared ownership

Challenges

- Time funding and locum cover
- Usual job pressures
- Lack of engagement for other community pharmacies

ICB have allocated funding for South Yorkshire for this year and also going into 2024/25.

What is CPSY views?

What do we want from the PCN lead ?

- Want it to turn into a long term piece of work
- Need criteria of what role of mentors is and maybe enrol these first and then they help gauge interest from pharmacies.
- Plan on a page highlighting difference with last PCNs – training time, funding, demonstrate results from other area – CT, VL, MM working on this.

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CT asked what can we do to support the leads?

- Need to have a purpose and outcomes so that employer release staff to be PCN lead and support them.
- Need to involve ICB, CPSY, CP forum
- Need 31 PCN CP leads – not a clinical role more about relationships – could cover a couple of areas

Stella – has agreed to be a PCN lead for Wentworth PCN

Split into 3 groups and each have a mentor – Mike will be one - attend clinical director meetings etc with leads

- Stock shortages
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Action:

- 1) Working group – members to contact CT if wish to be involved
- 2) Need to get newsletter and comms sorted by beginning of December
- 3) Working group to contact previous PCN leads and ask if they are interested in being part of this programme

Starting program in February 2024 – 8 sessions – 1x f2f and 7 teams sessions.
End presentation event.

Action: Members to contact CT if they are interested in being on the working group for PCN lead development programme

<p>Action: CT/VL to put together information for newsletter and comms to go out to pharmacies – December 2023</p>	
<p>Action: CT/ VL / Working group – contact previous PCN leads to see if interested in being part of this programme</p>	<p>ALL</p>
<p>Victoria Lindon, Assistant Head of Primary Care Co-Commissioning, SY ICB</p> <ul style="list-style-type: none"> ▪ <u>Primary Care update</u> <p><u>Briefing paper on reductions to South Yorkshire community pharmacy opening hours since 1 January 2023</u></p> <p>Update re contractors changes re hours and closures - Shared with HWB, ICB, etc to keep updated.</p> <p>It was highlighted that a change in hours did not automatically lead to a reduction in service provision and/or create a gap and this must be stressed to ICB / HWB colleagues</p> <p>Supplementary statements for PNA – some have done this already and should be protected.</p> <p>Asked for up to date list of contractors and will also include contacts for head office.</p>	<p>CT/VL</p> <p>CT/VL</p>
<p>Action: VL to ask Verena Marshall to send through an updated contractor list including the details for head office contacts.</p>	<p>VL</p>
<p><u>SDF fund - licences for CPCS, recruitment of critical coaches, DPP project</u></p> <p>Have an allocation for investment locally for primary care</p> <ul style="list-style-type: none"> ▪ PCN leads ▪ Licence for CPCS ▪ DPP funding for covering hours for becoming clinical supervision – have some funding this year and next year. RD has offered some time to work with VL and CT. ▪ Critical coaches <p>Recruitment is a challenge re ICB running costs review</p> <p>Martin Bennett raised a few queries with VR regarding winter preparedness</p> <ul style="list-style-type: none"> ▪ Comms between pharmacies and then pharmacies and gps ▪ Dealing with substance misuse clients ▪ Better use if pharmacy prescribers ▪ Ordering meds early ▪ Changes to prescriptions without referring back to prescriber ▪ Additions to MAS list <p>Some of the things are achievable but others will need to involve commissioners.</p>	

<p>Comms – asking how pharmacies can contact gp re prescriptions and how can escalate through – maybe have a set number or email address that can use. VL will send this through to practices.</p> <p><u>CCS – support and events for contractors re launch of service</u></p> <p>CPSY are keen to do as South Yorkshire – can work together with ICB and CP forum</p> <p>Sunday 10-3pm or evening ?</p> <p>Pharmacists need to have some confidence in the services that are providing</p> <p>Need to also have some info for other providers so they know about the service and how it works.</p> <p>CPPE will be offering clinical skills training so the LPC can focus on the service spec elements.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>Action: VR to chat with other LPCs and CPE around this and liaise with VL / CT</p> </div> <ul style="list-style-type: none"> ▪ <u>Locally Commissioned Services Review (TB)</u> <p>Working on services that have currently in the 4 places and see if can have the same service commissioned across the whole of SY and for those services that are only in one place then see if can spread the commissioning to all 4 places in SY. Starting with Palliative Care Service.</p> <p>Only can be ICB commissioned services - info has been gathered on the public health services but will not be reviewing these – LPC responsibility.</p> <p>Idea to get one contract for all contractors.</p> <p><u>Audiology care</u> Event on Tuesday 21st November – CA / Weldricks colleague attending for Weldricks and also CPSY. Exploring if pharmacy could provide more of the services.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>Action: CA attending audiology event on 21.11.23 exploring if community pharmacy can be involved in providing services.</p> </div>	<p>VR</p> <p>CA</p>
<p>4 Commissioning Local NHS / ICB</p> <ul style="list-style-type: none"> ▪ <u>Community Pharmacy Forum</u> <ul style="list-style-type: none"> ➢ Feedback from CB ➢ next meeting 8th November 2023 - 2nd Wednesday of odd months <p>Discussed pathfinder and PCN leads which have been covered in previous agenda item</p> <p>LM commented that no minutes or actions still</p> <p>CB or VR attending the forum meetings</p> <ul style="list-style-type: none"> ▪ <u>Primary Care Strategy</u> 	

	<p>Still working on the strategy</p> <ul style="list-style-type: none"> ▪ <u>IPMO</u> <ul style="list-style-type: none"> ▪ MDS task and finish group <p>Position statement has been produced – states that MDS is the last option. There are 2 services commissioned already – MAR chart in Sheffield and Medication Management Service in Barnsley</p> <p>Next stage is to work on the assessment</p> <ul style="list-style-type: none"> ▪ <u>SY Primary Care workforce meeting</u> <ul style="list-style-type: none"> ▪ South Yorkshire Integrated Care System Pharmacy Workforce Strategy ▪ <u>SY system level IMOC</u> <p>Not discussed</p> <ul style="list-style-type: none"> ▪ <u>CPCS Steering Group meeting – LR</u> <p>Not met since September – working on winter pressures theme – same problems Continuing with newsletter and approaching practices that are registered to provide but not referring – trying to get up to 20 per month Work with those that are not signed up and also with pharmacies struggling to get interest Woodhouse surgery – trialling accurx- seems to be working well but need to check if can use as not NHS secure.</p>	
5	<p><u>Chief Officer and Chair updates</u></p> <ul style="list-style-type: none"> ▪ Report of last 11 days in role - VR <p>Spent time with Laura and Alison and have a weekly catch up Meeting face to face re website, newsletter and pharmacy list on 5th December 2023.</p> <p>Spent time with Tom and visited pharmacies in SY and also met with past chief officers for the 4 places.</p> <p>Need to meet with Greg Campbell, Treasurer still.</p> <p><u>Committee</u> Met half members so far</p> <p>VR is going to bring back a proposal on what work CPSY should be focussing on and how going to achieve with resource – agenda item at January 2024 meeting.</p> <p><u>Skills assessment</u> Requested each committee member complete a skills and capacity audit which will feed in to the CPSY support structures proposals to be discussed at January 2024 meeting</p> <p>Using social media more</p>	

	<p><u>Key contractors</u> Met with CA (Weldricks) and PM (Lo's). Also met with Garry Myers. Spoken to Tina Cooke @ Vantage and meeting with Ellie Bennett @ Wicker.</p> <p>Comms – Stakeholders list is huge – place still strong. Heidi Taylor – chief pharmacist Jo Ts David Broome – have training on drug tariff</p> <p>VR asked if members wanted a verbal or written update at committee meetings – agreed that verbal is fine.</p> <p>CB thanked Vicki for work so far and feel that things are working well.</p>	VR
6	<p>David Broome, CPE Regional Representative for Yorkshire & Humber</p> <ul style="list-style-type: none"> ▪ CPE update <p>Negotiations have finished and now on minister's desk for agreement and details</p> <p>Still working in the background and hopefully will be some support coming from CPE if services are not imposed.</p> <p>Starting to realise that pharmacy are struggling and on the brink re closures - if big companies are selling then the smaller pharmacies will be.</p> <p>Last meeting discussed primary care , independent economic review, governance review – some challenges – reserves and reviewing CPE amount so same as LPCs. Guidance may be changing.</p> <p>Opinion polls are working and contractors are engaging</p> <p>Need to make CCS a success – about getting pharmacy noticed that can deliver and proving can ease workload pressures elsewhere. Not just about getting patients seen and helping gp's. This is more money for more work and clear that need to start negotiations for core contract funding for 2024/25 onwards before end of current year.</p> <p>There is going to have to be a connection with gp records so that pharmacies have current info on patients before providing with medication on CCS.</p> <p>David has been involved with IT and very frustrated that keeps getting pushed back. That is why CPE are pushing back so hard about not backing a service if not got an IT solution included.</p>	
7	<p><u>Community Pharmacy England updates</u></p> <ul style="list-style-type: none"> ▪ PSNC events <ul style="list-style-type: none"> ➤ <u>Conference – 12th October 2023 (ST and RM feedback)</u> <p>The conference was set up to discuss the new service but obviously no announcement was made.</p>	

Claire fuller – spoke on the fuller stocktake report.

Vision documents – breakout groups – feel that should be more aspirational.
Governance consultant and producing framework and guidance
CPE asked if were happy with what they are doing at the moment.

➤ Chairs meeting with CPE Sept 2023 – CB feedback

Mainly covered HR and employment changes and issues raised.

- PSNC newsletters received (link to CPE website) - [Newsletter archive - Community Pharmacy England \(cpe.org.uk\)](#)

For information

- Community Pharmacy LFD service

Contractors to make the effort to check if have had letter to say they can claim as vulnerable patient, if say have and no proof then use discretion and give out.

SOP – says that need to do daily reporting but MYS not available until 27th November!

Criteria is quite particular so may be perceived as really difficult by some contractors

CPSY finance update

- Accounts September / October 2023

Figures that suggested when merged are still running at that level.

With Chief Officer now in place the expenses will grow but still under the budget suggested.

- Budget for CPSY 2023/24

Went through budget - Budget is at 50% reserves - £140,000

David suggested that for the reserve level need to look at costs to wind up the LPC – redundancy, member expenses, equipment as this is what the reserves should cover.

Also need to think about if there is a tribunal and if have to pay HR costs and a year's salary.

Levy payments were £32,000 and now £24,000 for contractors so saving money

Suggested producing a newsletter article saying that saved contractors £8,000 this year in levy payments by merging.

NHS funding account

Barnsley

CPCS - 54,000

Average spend – 1038,00

MAARVH funding – want to look at a trial for electronic MDS – euromeds

Sheffield CPCS - £8000 – have asked for this back

Currently have £250,000 of NHS funding in account – need to be aware that there is liability of having over £85,000 and need to be mindful of the risk.

- Finance briefing 26.09.23
 - CPE finance guidance changes

Nothing further to report

- Finance sub committee

Not met because not many changes

- Clyde &Co

CPE provide the basic package for free but then can pay extra to have so many hours of advice if needed. As only have one employee at the moment committee don't feel it is necessary at the moment. Next point of entry is June - discuss again in May 2024

<p>Action: Review need for Clyde & Co employment advice hours at the May 2024 LPC meeting</p>
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AE

<p>9</p>	<p><u>Barnsley updates</u></p> <ul style="list-style-type: none"> ▪ <u>EHC service</u> <p>Pharmacies are signed up but not doing a lot of consultations Provider wants to do more Not been paying for the claims submitted</p> <p>Should we be encouraging those that have signed up to contraception to sign up to EHC?</p> <div style="border: 1px solid black; padding: 5px;"> <p>Action: VR to look into the Barnsley service and numbers being completed by pharmacies</p> </div> <ul style="list-style-type: none"> ▪ <u>DMS</u> <p>Increased from just MDS patients to all patients - problem is don't have staff in the hospital. Currently 9 vacancies Chief pharmacist for Rotherham is also covering Barnsley.</p> <p>Access for Clinical Pharmacists in GP practices to the ICE</p> <ul style="list-style-type: none"> ▪ <u>Federation</u> <p>Meeting to increase communications between gp's and pharmacies.</p> <ul style="list-style-type: none"> ▪ <u>Christmas Rota</u> <p>TB received request for expression of interest - no one else seemed to have received, LPC have not received.</p>	<p>VR</p>
<p>10</p>	<p><u>Doncaster updates</u></p> <ul style="list-style-type: none"> ▪ <u>Doncaster Palliative Care bag stickers</u> <p>LM transferred across meetings that attend to VR Doncaster operations group is most important</p> <p>Planning the QUIPP program for 2025 – switching - TB thought that this was being done by Meds Optimisation SY wide.</p> <p>Doncaster is £40m in deficit – mainly because of not receiving all the ARRS funding. Underspend on QOF New website – donnydot – newsletter article to let pharmacies know Pain service is overrun- looking at cutting the service</p> <div style="border: 1px solid black; padding: 5px;"> <p>Action: Newsletter article with details of the new Doncaster website – donnydot. LR</p> </div> <ul style="list-style-type: none"> ▪ <u>Palliative Care</u> <p>Just in case stickers – previously used to send to pharmacies – review the document that is on the website and see if can change to include the CPSY logo and then advertise this again to pharmacies so aware they can download and print off – across the whole of SY.</p> <div style="border: 1px solid black; padding: 5px;"> <p>Action: AE to review the document that is on the website and check if can add the CPSY logo. Advertise that available to print off.</p> </div> <ul style="list-style-type: none"> ▪ <u>EHC – Solutions4Health</u> <p>Old SLA and needs updating – June 2023.</p>	

	Mentions DBS check and most staff are locums	
	Action: LR/AE to chase up Solutions4Health regarding the SLA which ran out in June 2023 – need new docs for the website	
11	Rotherham updates Nothing to update	
12	<p>Sheffield updates</p> <ul style="list-style-type: none"> ▪ <u>Humankind – Substance Misuse Service</u> <p>VR met Graham Parsons Ellie Bennet raised concerns about support being provided</p> <p><u>Naloxone take home service</u> £8 per supply and £100 set up fee to get stock and training so you can explain how to use. 30 second to 2 minute consultation. More than paying in Cumbria! Asked if can also do in Barnsley too.</p> <p>Changed to Physeptone not Methadone in Staffordshire and caused problems - VR asked Graham and said no intention to do this in Sheffield.</p> <p>Sharing information e.g. ADHD meds – if tell prescribers something then let the pharmacies know too.</p> <p>All NHSE staff have been slotted into the ICB apart from one.</p>	
13	<p>Other Information received</p> <ul style="list-style-type: none"> ▪ <u>SY ICB School Engagement Team – pharmacy apprenticeships (VR)</u> <p>Supporting national apprenticeship week in February 2024 – would Community Pharmacy do this – Lo’s expressed interest.</p> <p>Website aimed at schools</p> <ul style="list-style-type: none"> ▪ <u>CCA matters October 2023</u> <p>Covered all sections that were asked</p> <ul style="list-style-type: none"> - Finance – have looked at guidance - Branding – completed all and using - Working with ICB – have regular meetings with Victoria Lindon. <ul style="list-style-type: none"> ▪ <u>Website</u> and newsletter update (LR) <p>Nothing to mention – continuing to update the pages when receive information from organisations</p>	
14	<p>AOB</p> <p>13.1 <u>Promoting template letter to MP’s - CPE</u></p> <p>VR will look into MP’s in the SY area with LR and AE and send through information where relevant. Probably will not be this campaign though.</p>	VR/LR/AE

15	<p>Date of next meeting</p> <ul style="list-style-type: none"> ➤ 16th January 2024 ➤ 19th March 2024 <p>Future meetings</p> <p>2nd Tuesday of odd months</p> <p>14th May 2024</p> <p>9th July 2024</p> <p>10th September 2024</p> <p>12th November 2024</p> <p>Agreed to set up an ICB, LPC, Forum catch up meeting in the months in between LPC committee meetings. AE will send through meeting invites to VL, TB, CT and VR.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Action: AE to send through meeting dates to all members for the rest of 2024 including David Broome, CPE Regional Representative, Victoria Lindon, Primary Care Team ICS, Claire Thomas, CPCL, ICS.</p> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p>Action: AE to set up catch up meetings for the ICB (Victoria Lindon and Claire Thomas), LPC (Victoria Roberts) and Community Pharmacy Forum (Thomas Bisset)</p> </div>	
	Close	

AE

AE

Minutes agreed as true and accurate record of the LPC meeting held on Tuesday 14th November 2023

Signed: _____



Date: 07.02.24

Chris Bland, Chair, Community Pharmacy South Yorkshire