

CPSY Minutes

Location:	Mercure Hotel, Sheffield Parkway, S60 5BD
Date:	Wednesday 24th September 2025
Time:	0G.00-15.00

1.1 Present	Representative	Initials	1.2 Apologies
Chair - Chris Bland	Non-Member (Morning session)	CB	
Vice Chair - Paul Mason	IPA Rep	PM	
Treasurer – Stephen Pollock	Independent Contractor	SP	
Christopher Alcock	IPA Rep	CA	
Stella Shaw	IPA Rep	SS	
Richard Hackett	IPA Rep	RH	
Richard Dunne	CCA Rep	RD	
Daniel Swift	CCA Rep	DS	Apologies
Joseph Bratley	CCA Rep	JB	
Rizwan Ali	Independent Contractor	RA	
Raj Morjaria	Independent Contractor	RM	

2.1 In Attendance	Role	Initials
Jo Lane	Chief Executive Officer	JL
Laura Richardson	Service and Engagement Lead	LR
Jane Charlesworth	Business Support Officer	JC

2.2 Guests & Observers	Role	Initials
Victoria Lindon	Primary Care Lead, SY ICB	VL
Anthony Fitzgerald	Executive Place Director, SY ICB	AF
Babir Malik	Observer	BM
Jennifer Brewster	KAM South C West Yorkshire, Tillotts Pharma	JBr
Victoria Jones	Partnership Manager, Tillotts Pharma	VJ

CPSY Minutes

MAIN MEETING

1.0	Welcome, Objectives for the Committee CB Welcomed Members to the meeting. Apologies were noted.
2.0	Decisions to be made at this meeting CB summarised the decisions to be made at this meeting
3.0	Sponsor Session This meeting was sponsored by Tillotts Pharma and was attended by Jennifer Brewster and Victoria Jones who presented to members and took questions. Action – JC to circulate contact details Action – JBr to send emergency orders information to JC to circulate to Committee
4.0	GOVERNANCE Minutes from July Meeting The minutes of the meeting on 23 rd July 2025 were proposed as a true record of the meeting by SS and seconded by JB. Action Log JL reviewed outstanding actions. No queries from members Action – JC to update action log Market Entry Summary JL asked members for comments on the summary. No comments from members Risk Register JL asked members for comments on the Risk Register summary. Risk 21 to be reviewed in closed session. No queries from members Declaration of Interest No updates
5.0	ICB Update AF gave a presentation. Key points included: <ul style="list-style-type: none"> • The future model of the ICB • National Neighbourhood Health Programme • South Yorkshire Neighbourhood Health Programme <ul style="list-style-type: none"> ○ Doncaster and Rotherham places are within the pilot ○ In Sheffield and Barnsley work will continue Anthony Fitzgerald left the meeting.

CPSY Minutes

	<p>VL provided update. Key points included:</p> <p>EPS Nominations</p> <ul style="list-style-type: none"> ICB are addressing recent concerns raised by Contractors around changes EPS nominations without patient consent. In order to do this the ICB need specific examples including NHS numbers. Contractors can report specifics via the ICB website. <p>Action – LR to draft an article for the CPSY website and newsletter, to include how this negatively impacts on pharmacy.</p> <p>Tympahealth – Community Digital Hearing Loss Model</p> <ul style="list-style-type: none"> NHS England initiative to pilot 16 sites across South Yorkshire Funding for Community Pharmacy Full details and criteria are being worked through Numbers could expand to include pharmacies which already have the Tympa equipment <p>Action – RD to supply VL with information from the 12 month pilot in Southwest London</p> <p>Victoria Lindon left the meeting.</p> <p>JL provided update on behalf of Claire Thomas (CT). Key points included</p> <p>Innovate UK: Obesity Pathway Innovation Programme (OPIP)</p> <ul style="list-style-type: none"> JL gave background to OPIP and asked committee if there was an appetite for such a service. After discussion CB summarised appetite was low. <p>Action – JL to feedback to CT</p> <p>Email to GPs to Promote Advanced Services</p> <ul style="list-style-type: none"> Opinions were sought on the draft e-mail supplied by CT After discussion it was agreed for JL to review <p>Action – JL to review and update CT</p>
	BREAK
6.0	<p>MDS and 7 Day Rx</p> <p>ICB have published a standard statement regarding 3rd Party ordering which Sheffield LMC aren't accepting and are following their own guidance. CPSY have produced it's own draft guidance documents for Contractors and propose to add to the CPSY website. The Committee agree with the suggested approach.</p> <p>Action – JL to update draft documents and arrange for them to be added to CPSY Website</p> <p>Action – JL to send documents to CB for IMOC</p>
7a	<p>INTERNAL MATTERS</p> <p>CO G Chair Update</p> <p>Chair update</p> <p>CB recapped on the CCA conference held on 11th September.</p> <p>Mass vaccs – Community Pharmacy will mitigate the gap in provision for housebound patients in Barnsley.</p>

CPSY Minutes

	<p>CO Update</p> <p>A written CO update and brief video was shared with members for information prior to the meeting.</p> <p>Additional updates included;</p> <ul style="list-style-type: none"> • Delays in PharmOutcomes payments are being communicated direct to the Head of Finance at SY ICB. The four places are now working towards the same process. • Medicines Optimisation acknowledgement and feedback re campaigns developed • Review of locally commissioned pharmacy services still pending. • ICB communications planning campaign to address aggressive and abusive behaviour across primary care • Community Pharmacy Forum 17th September <ul style="list-style-type: none"> ○ SY Interface group ○ Discharges medicines service (DMS) escalated as priority issue ○ Risks associated with patients on special allocation scheme (SAS) for pharmacy teams (linked with abusive behaviour campaign discussion) • Advanced services and PCN engagement <ul style="list-style-type: none"> ○ Work continues with significantly reduced capacity ○ Targeted approach based on activity and areas of higher deprivation ○ Securing pharmacy representation at locality meetings ○ Public facing communications ○ Advanced services workshop Sunday 28th September 2025 • ICB Pharmacy workforce board changes • Opportunity for 'test and treat' pilot bid to support DPP provision
8.0	<p>Communications Update</p> <p>LR updated members for recent activity on:</p> <ul style="list-style-type: none"> • CPSY Rebranding • Social Media • 'my local pharmacy' • CPSY website <p>LR presented the new Communications Insight report and updated Communications plan.</p> <p>JL went through the options for driving public awareness. Members happy to progress the options presented.</p> <p>Babir Malik and Victoria Jones left the meeting.</p>
	<p>AGM – see separate minutes</p> <p>Richard Dunne left the meeting</p>
	LUNCH
7b	<p>INTERNAL MATTERS – Closed Section</p> <ul style="list-style-type: none"> • Confidential Minutes
G	<p>Services / Commissioning Update – Closed Section</p> <p>Confidential Minutes</p>

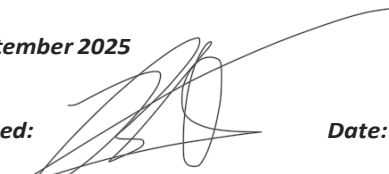
CPSY Minutes

10	CPE Matters – Closed Section • Confidential Minutes
11	Skills G Capacity Audit – Closed Section Confidential Minutes
12	Decisions Decisions required are confirmed. AOB No AOB CCA Questions All CCA questions covered
	MEETING CLOSE 15:00

Minutes agreed as true and accurate record of the LPC meeting held on Wednesday 24th

September 2025

Signed:



Date: 25/09/25

Chris Bland, Chair, Community Pharmacy South Yorkshire