

Community Pharmacy South Yorkshire (CPSY) – Meeting 23/09/2026

Agenda (Guests & Observers)

Holiday Inn – Sheffield/Rotherham West Bawtry Road, Rotherham S60 2XL

09.00am – 15.20pm

CHAIR	Chris Bland (CB)
MEMBERS	Richard Dunne (RD), Joseph Bratley (JB), Rizwan Ali (RA), Stella Shaw (SS), Richard Hackett (RH), Christopher Alcock (CA), Paul Mason (PM), Stephen Pollock (SP), Daniel Swift (DS)
IN ATTENDANCE	Jo Lane (JL), Chief Executive Officer Laura Richardson (LR), Services and Engagement Lead Jane Charlesworth (JC), Business Support Officer David Broome (DB), Regional CPE Representative
MEMBER APOLOGIES	Raj Morjaria (RM),
Guests & Observers	Jamie Wike (JW), Portfolio Director, Contracting and Commissioning SY ICB Victoria Lindon (VL), Primary Care Lead, SY ICB Sahira Qaiyum B.Sc. (SQ) Hospital Business Manager, South Yorkshire & East Midlands, Viatris
Voting	Any voting will be undertaken following discussion during the closed or private sessions of the meeting. Where an agenda item is expected to result in a vote it will be flagged and any Member who is not able to attend the LPC Meeting may ask another Member to act as Proxy. This should be communicated to the Chief Officer through joanne@cpsy.org.uk prior to the meeting starting along with any apologies.
LPC Meetings	We welcome Contractors and Observers to the open sessions of our meetings. We hold our meetings on alternate months and the dates and agendas are available on our LPC websites. (January, March, May, July, September, November). The public minutes will also be posted on the website following approval. We generally hold the public part of the meeting during the morning session. The exact times will be confirmed 1-2 weeks before the meeting. If you would like to attend one of the meetings or have any questions / comments please contact the LPC Business Support Officer, email: info@cpsy.org.uk
Observers	Contractors and Observers are welcome to pose questions in advance to the LPC on any non-confidential agenda item or relevant Community Pharmacy topic to be considered in AOB. These should be sent to the admin LPC email account: info@cpsy.org.uk at least two days prior to the meeting to allow time to be incorporated into the agenda.

Guests & Observers	Guests will be welcome to provide an update to the LPC during a pre-arranged slot on the agenda, if any areas are sensitive and not to be published in public minutes this should be made clear before sharing and will be noted and added to confidential session minutes. They may attend the rest of the open meeting if they so wish. The Chair will invite observers / guests to contribute to discussions during agenda items or at the end of the public meeting.
Declarations of Interest	All Members and Support team will complete DOI and confirm any changes at the start of every meeting. Guests, Contractors and Observers will be asked to make any declarations of interest when they join.
Confidentiality	All Members and attendees are reminded that you are bound by confidentiality where any declared sensitive information is shared. A confidentiality declaration is included within the DOI for guests and observers. Members and LPC team are additionally bound under the constitution and separate confidentiality agreements. The CPSY exec will determine which items are to be discussed as confidential items on the agenda.
Minutes	The public minutes will be published on our LPC website after sign off at the next LPC meeting. Where, during the review of Minutes, any points are identified as being sensitive / confidential by the LPC Members they will be excluded from the public minutes and will be added to the confidential minutes. If Observers or Guests wish to share any information during the meeting, which they do not want to appear in public minutes this should be declared prior to sharing and the minute taker will take note that this topic will not be published within the public minutes. This would generally be topics already raised to be considered under AOB in advance to the LPC as set out under Observers above. At the discretion of the Chair additional topics may be raised by Members on the day, where time permits.

Item	Lead	Time	Discussion points / Actions / outputs	Confidential where specified	Attachments
Arrival and coffee		8.30am			
MAIN MEETING					
01. Welcome, Objectives for the Committee,	CB	9.00am	Reminder: Input car registration, Meeting etiquette		
02. Decisions to be made at this meeting	CB		1. Committee size and rounding rules for 2027 elections 2. IP Service 3. Provider Co cross charging		
03. GOVERNANCE Minutes from July meeting Action Log Market Entry Risk Register CPSY KPI's	CB/JL	9.05am			
04. ICB Update	JW VL	9.15am	Introduction and ICB organisational change update Implementation of the IP service EPS Nominations		
05a. INTERNAL MATTERS Chair Update CO Update	CB JL	10.30am			
06. Services / Commissioning Update	JL/LR	10.45am	Services and commissioning report		
		11.00am	BREAK		
07. Communications & Engagement	LR	11.15am	Communications Insights Report Communication Update MP events		
08. Pharmacy Visits	JL	11.35am			
09. NHS Alliance	JL	11.45am			
Sponsor Session		12.00pm	Viatrix		
		12.15pm	LUNCH		
AGM	CB	1.00pm			AGM Agenda 23rd September 2026.pdf

			CLOSED SESSION		
10a. CPE Update	DB	1.15am		Confidential	
10b. Other CPE Updates: Conference of LPC Representatives 2026 Chief Officers Working Forum	JL	1.30pm		Confidential	
05b. INTERNAL MATTERS Confidential Minutes from July meeting Reported Incidents Stakeholder Mapping Review Aug 26 Finance Update 2027 Elections	CB JL SP JC/JL JC JL	1.45pm 1.50pm		Confidential	
11.Provider Company Update	JL	2.10pm		Confidential	
12. LCS Review	JL	2.30pm		Confidential	
13. IPA Statement on Structured Medicines Use Reviews (MUR) through community pharmacies	PM	2.50pm			
14. Review decisions. AOB: CCA questions and meeting close	CB	3.05pm			
MEETING CLOSE 15.20pm					

Next LPC Meetings

2026 Meeting Dates	Location
Wednesday 25th November 2026	Face to face – Holiday Inn – Sheffield/Rotherham West Bawtry Road, Rotherham S60 2XL